



CITY OF MUSCATINE  
TITLE 3, CHAPTER 14

License # \_\_\_\_\_  
Wallet # \_\_\_\_\_  
Sticker # \_\_\_\_\_  
Receipt # \_\_\_\_\_  
Issued \_\_\_\_\_  
Expires \_\_\_\_\_

APPLICATION FOR USE OF ANY STREET, SIDEWALK, ROADWAY, ALLEY,  
PARK, PUBLIC WAY, PROPERTY OR FACILITY

1. Name of applicant and sponsoring organization, if any:

Zion Lutheran Church  
Address: 6<sup>th</sup> & Sycamore - 517 Sycamore  
Telephone number: 263-5074  
E-mail address: chollich@machlink.com

2. Type of event that is planned:

Neighborhood Block Party

3. Proposed location:

Sycamore Street in front of Zion from  
alley to intersection at 6<sup>th</sup> & from intersection  
at 6<sup>th</sup> to Zion's entrance to parking lot.

4. Date(s)/Time(s): Wednesday, May 28<sup>th</sup>, 2014 from 5 PM - 7 PM.  
5. Expected length of use: 2 hours from 4 PM to 8 PM.  
6. Expected size of group: 150

7. Names of any person or persons in charge of the proposed use at the specified location:

Cheryl Hollich from Zion  
Nancy Tietze, member of Church

Address(es): Same as Church - 517 Sycamore  
Telephone Number(s): 263-5074 - Nancy - 263-0032  
E-mail address(es): \_\_\_\_\_

8. Names and addresses of any persons to be featured as entertainers or speakers:

none - piano music inside of Church

9. List mechanical or electronic equipment to be used:

Popcorn machine + loud speaker to announce prize winners.

10. Number and type of any motor vehicles or other forms of transportation to be used, including bicycles, boats, carriages and golf carts:

none

11. Number and types of animals to be used:

pony rides  
possible animals from environment center

12. A description of any sound amplification to be used:

Speaker for announcements with Church equipment.

13. Proposed monitoring of the group and/or activity including the number of people who will direct traffic, set up, clean up and maintain order, if necessary:

Members from Church

14. All plans for the provision of security:

Not needed

15. Beer or wine consumption? Yes \_\_\_\_\_ No X

16. Describe any items to be sold or distributed:

Food will be given away from inside of Church. Recycle sale on Sycamore where items will be sold for a quarter.

17. Is water connection requested? Yes \_\_\_\_\_ No X

18. Is electricity requested? Yes \_\_\_\_\_ No X

19. Have you provided a layout site plan for your proposed activity or event? Yes \_\_\_\_\_ No X

If yes, please attach.

If no, please explain:

Recycle sale + games for children on Sycamore in front of Church + pony rides at the intersection.

20. Do you understand that you will be financially responsible for all site restoration needed to restore the site to pre-event status? Yes X No \_\_\_\_\_

The applicant agrees to indemnify, defend and save harmless the City of Muscatine, together with its agents, officers and employees, from any and all claims, lawsuits, damages, losses and expenses, of whatever nature, which may result from or arise from the activity or event covered by the permit, including but not limited to the use of public ways, irrespective of whether said claims are frivolous or meritorious.

Cheryl L. Hallin  
Authorized Representative

April 3, 2014  
Date

**TO BE COMPLETED BY CITY DEPARTMENTS:**

I have reviewed the attached application with the following recommendations:

Recommend  
Approval

YES

NO

*Michael Klein* 4-9-14  
Parks & Recreation Date

Comments:

YES

NO

*[Signature]* 4/9/14  
Building & Zoning Date

YES

NO

*[Signature]* 4/9/14  
Public Works Date

YES

NO

*[Signature]* 4/10/14  
Police Chief Date

Street Dept. supplying the cones and placing them out?

YES

NO

*[Signature]* 4/7/14  
Fire Chief Date

**FINAL APPROVAL**

YES

NO

*[Signature]* 4/22/14  
City Administrator Date

